

INVITATION FOR BIDS

The **Bristol Redevelopment and Housing Authority** (“BRHA”) will accept sealed BIDS for the lawn maintenance services at all developments and designated properties of Bristol Redevelopment and Housing Authority, located in Bristol, Virginia. **Bids will be received until 3:00 p.m., local prevailing time, on April 8, 2025, at Bristol Redevelopment & Housing Authority, Training Room, 120 Hope Lane (formerly 809 Edmond Street), Bristol, VA 24201, and then at said office publicly opened and read aloud.**

The Bidder shall furnish all labor, materials and supplies, equipment, tools and any services, accessories and procedures necessary to perform under these specifications in an expeditious, substantial and workmanlike manner to the satisfaction and acceptance of the Bristol Redevelopment and Housing Authority.

A pre-bid conference will be held on April 1, 2025, at 2:00 p.m. Prospective bidders will meet the Owner at Bristol Redevelopment & Housing Authority, Training Room, 120 Hope Lane (formerly 809 Edmond Street), Bristol, Virginia.

The CONTRACT DOCUMENTS may be obtained or viewed at the office of Bristol Redevelopment and Housing Authority, Operations & Development Department, 120 Hope Lane, Bristol, Virginia beginning March 24, 2025, during the hours of 9AM to 4PM Monday thru Friday.

Comments on specifications or other provisions in this Invitation to Bid may be submitted in writing by 4:00 p.m., April 3, 2025, to Kris Littreal, Facilities Director, Bristol Redevelopment & Housing Authority, 120 Hope Lane, Bristol, Virginia 24201, email klittreal@brha.com or Fax (276) 642-2009. If sent by email, the sender is responsible for confirming receipt by BRHA.

Any offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 (stock corporations, nonstock corporations, cooperative associations, automobile clubs, professional corporations, industrial development corporations, limited liability companies, professional limited liability companies, and business trust(s) or Title 50 (partnerships and limited partnerships) is required to include in its proposal the identification number issued to it by the State Corporation Commission. Any offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its proposal a statement describing why the offeror is not required to be so authorized. [See Va. Code §2.2-4311.2(B)].

If the Bid is in the amount of \$10,000 or more, the BIDDER and its SUB-CONTRACTORS must comply with the provisions of Executive Orders 11246 and 11375, which prohibit discrimination in employment regarding race, creed, color, sex, or national origin. Bidders must certify that they do not, and will not, maintain or provide for their employees any facilities that are segregated on a basis of race, color, creed, or national origin.

A completed form HUD-5369-C, Certifications and Representations of Offerors, Non-Construction Contract, Contractor’s Qualification Statement, a Non-Collusive Affidavit, a Certificate regarding Debarment, Suspension and Other Responsibility Matters, Financial or Personal Interest Disclosure Statement and a Section 3 Business Self-Certification Form shall be submitted with the Bid.

The work to be performed under this contract is on a project assisted under a program with direct financial assistance from the United States Department of Housing and Urban Development and is subject to the requirements of the Section 3 clause of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u. The parties of this contract will comply with the provisions of said Section 3 clause and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in Title 24 of the Code of Federal Regulations. Compliance with the provisions for Equal Employment Opportunity is required on this project.

Bidders should be advised that, prior to award of any contract, BRHA reserves the right to conduct a pre-award survey for the purpose of determining the bidder's responsibility and capacity to perform the contract. This survey may include review of subcontracting agreements, financial capacity, and quality of work performed on other contracts.

The Bristol Redevelopment and Housing Authority reserves the right to reject any or all bids and to waive any informality in bids received whenever such rejection or waiver is in the best interest of Bristol Redevelopment and Housing Authority.

Bristol Redevelopment & Housing Authority

Lisa R. Porter
Executive Director